

Report of Principal Development Officer, Fire Safety, Built Environment

Report to the Built Environment Programme Manager

Date: 30 October 2015

**Subject: Tender Acceptance Report: Fire Safety Programme 2015-16
– Summerfield Primary School - Fire compartmentation project.**



Capital Scheme Number: 32260 / FIR / SUM

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Bramley & Stanningley	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: RULE NO 10.4 (3) Appendix number 1: Tender Report	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Summary of main issues

1. The Design and Cost report for the General Refurbishment Programme was approved on 11/03/15. This Programme includes within it a Fire Safety Programme of which Summerfield Primary School is one of four approved schemes. The school scheme number is 32260 / FIR / SUM. The purpose of this report is to seek authority to award the tender to LCC C.E.L. in the total sum of £104,326.61 to undertake fire compartmentation work at Summerfield Primary School.

Recommendations

1. The Built Environment Programme Manager is recommended to approve the request to award the tender in the sum of £104,326.61 for Summerfield Primary School.

1 Purpose of this report

- 1.1 The purpose of this report is to request that the Built Environment Programme Manager accepts the tenders supplied by LCC C.E.L. in the total sum of £104,326.61 to undertake fire compartmentation work at Summerfield Primary School.

2 Background information

- 2.1 Children's Services Built Environment have been conducting an annual fire safety programme in schools for several years as part of our on-going commitment to identify, evaluate, eliminate, reduce, control and monitor fire risks. The on-going programme is a product of the protocol arrangements with both Zurich Insurers and West Yorkshire Fire and Rescue. The programme tackles agreed priorities for improvements in buildings identified with the most vulnerable type of construction in respect of minimising the spread of fire / loss of buildings to fire.
- 2.2 The work supports an identified need to meet fire safety legislative requirements in protecting occupants and to minimise loss of school buildings.

3 Main issues

3.1 Proposal

In accordance with Procurement rules, LCC C.E.L. were asked to undertake this work. The scheme tender is slightly higher than the pre-tender estimate but within the approved programme budget, this report therefore seeks to award the works to these departments as recommended by the design consultant, Norfolk Property Services (NPS) Leeds Ltd. A copy of the tender report (confidential) is appended to this report.

3.2 Programme

Due to the intrusive nature of the works, it was necessary to undertake some initial preparatory works during the October half-term school holiday period in advance of the formal tender being accepted, for which an advance Z order has been issued to Civic Enterprise Leeds. After half term (and on award of the formal contract), working hours will be evening / overnight to avoid disruption to the school and the expected completion date is 18 December 2015.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The proposed works have been the subject of consultations with Children's Services Officers, the schools, West Yorkshire Fire Service and Zurich Insurers.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 A screening document has been prepared and an independent impact assessment is not required for the approvals requested.

4.3 Council policies and City Priorities

- 4.3.1 The works have been procured in accordance with LCC Contract Procedure Rules and as directed utilising the Internal Service Providers to undertake the works.

4.4 Resources and value for money

- 4.4.1 The tender in the sum of £104,326.61 for Summerfield Primary School is deemed to be value for money and affordable within the approved allocation for the scheme.
- 4.4.2 The scheme cost remains within the DCR approved sum for the four schemes which comprise the Fire Safety programme 2015-16.
- 4.4.3 The tender report submitted by Norfolk Property Services (NPS) Leeds Ltd recommends the acceptance of the tender in the sum of £104,326.61 for Summerfield Primary School.
- 4.4.4 No planning approvals are required.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 Implications for Council Policy and Governance - Appendix 1 of this report has been marked as confidential under Access to Information Procedure Rules 10.4 (3) on the basis that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information) which, if disclosed to the public, would, or would be likely to prejudice the commercial interests of that person or of the Council.

4.6 Risk Management

- 4.6.1 All items have been procured in accordance with the Council's Contract Procedure Rules. Risks are managed at scheme level through the employment of Norfolk Property Services (NPS) Leeds Ltd in accordance with CDM regulations. Continual liaison with the school will take place during the construction period.

5 Conclusions

- 5.1 An evaluation of the tender submission was carried out by the consultant who has recommended that the tender is accepted.

6 Recommendations

6.1 The Built Environment Programme Manager is recommended to approve the request to award the tender in the sum of £104,326.61 for Summerfield Primary School.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.